



Curriculum Committee and Technical Review Agenda and Minutes

CURRICULUM TECHNICAL REVIEW MEETING				
DATE: October 1, 2018	TIME: 1:00PM – 4:00PM	LOCATION: LA 208		
<input checked="" type="checkbox"/> Terri Long (Chair)	<input checked="" type="checkbox"/> Leticia Hector (Co-Chair)	<input checked="" type="checkbox"/> Stephanie Briggs	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Virginia Evans-Perry
<input type="checkbox"/> Albert Maniaol	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Kay Dee Yarbrough		
GUESTS:	Vicente Alvarez (MATH)	Kenny Melancon (DIESEL)	Todd Heibel (GEOG/GEOL/GIS)	Maggie Worsley (Music)

CURRICULUM COMMITTEE MEETING				
DATE: October 8, 2018	TIME: 2:00PM – 4:00PM	LOCATION: NH 222		
<input checked="" type="checkbox"/> Terri Long (Chair)	<input checked="" type="checkbox"/> Leticia Hector (Co-Chair)	<input type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input checked="" type="checkbox"/> Stephanie Briggs	<input type="checkbox"/> Patrick Buckley	<input checked="" type="checkbox"/> Davena Burns-Peters	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Glenn Drewes
<input checked="" type="checkbox"/> Virginia Evans-Perry	<input checked="" type="checkbox"/> Magdalena Jacobo	<input type="checkbox"/> Sheri Lillard	<input type="checkbox"/> Craig Luke	<input type="checkbox"/> Albert Maniaol
<input type="checkbox"/> Yolanda Simental	<input type="checkbox"/> Daniele Smith	<input type="checkbox"/> Nori Sogomonian	<input checked="" type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins
<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student:		
GUESTS:	Ana Bojorquez (DSPS)	Diane Hunter (ENGL)	Julie Uloa (A&R)	

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.
 Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.

DISCUSSION ITEMS:	
Mirror Courses	<p>TECH REVIEW 10/1: Leticia Hector gave some insight on mirror noncredit courses. Why offer these courses? They are a free opportunity for students to upskill. Typically CTE and ESL Courses, gives students a taste of credit courses and have less pressure and penalties against them. They are a good way to build pathways for students. If students want to get credit for these courses they would need to register and pay for the credit class and test out it by taking a credit by examination. Valley is currently in the process of creating Career Development Career Preparation (CDCP) noncredit certificates using mirror classes. Mirror courses are available to students who don't necessarily want a degree/certificate, but are more interested in gaining skills for their jobs.</p>
Curriculum Workshops	<p>Three workshops were held during the week of September 24th for faculty working on submitting their curriculum prior to the October 1st deadline. A number of departments attended these workshops for assistance with launching their curriculum and it was a success!</p>
AB-705 Updates	<p>MATHEMATICS: Dr. Vicente Alvarez, gave an update on the Math Department's plans for implementing AB-705. Next Fall, Students will self-report high school GPA and use other multiple measure set in place by the college. Students who have a GPA of 2.6 and above will be placed into MATH 102 or MATH 103 if they are STEM track. Non-STEM students will have the option to take MATH 108, MATH 115, or MATH 141 if they have a GPA of 2.3 and above. Students who don't meet threshold by having a GPA of 2.0 and below would be recommended to take MATH 095 or MATH 096. The department will also be offering some concurrent support through the ALEKS Lab or MATH 601 for students who need remediation. MATH 601 is a Preparation Placement Learning System (PPL) that uses assessment and modules to provide a self-paced course for students and will soon be offered online. Access codes for the ALEKS Lab will be given to students who don't wish to enroll in MATH 601 and the department is working with Counseling to see the best process for administering these codes. The department plans on still offering a few sections of MATH 942, MATH 952, MATH 962,</p>



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DISCUSSION ITEMS:

	<p>and MATH 090 during this transition time. If departments have one of these courses as a requisite or advisory for any of their courses or programs, they should reach out to Dr. Alvarez to see the best course of action.</p> <p>ENGLISH: Diane Hunter presented a flow chart that will be placed in the 2019/2020 catalog. Based off of the State's Default Rules for English, students with a GPA of 2.6 and above will be placed directly into ENGL 101. If their GPA falls between 1.9 - 2.6, they will be recommended to take ENGL 101 with ENGL 086 as a corequisite. Any student with a GPA of 1.9 and below will be encouraged to take ENGL 101 plus ENGL 087 as a corequisite (2 units). These corequisite classes would be linked with ENGL 101 and if students fail ENGL 101, but pass the corequisite, they cannot take the corequisite again. Since the content of ENGL 101 isn't changing, the corequisites will offer additional support to students. ENGL 015 will still be offered, but with fewer sections. ENGL 015 will eventually disconnect from ENGL 101 and will be used as a recommendation for students to self-select. Noncredit courses will also be written to replace ENGL 911 and ENGL 914. Students who have been out of high school for 20+ years will use the multiple-measures set in place by Counseling. The Department has come up with a list of questions to use as part of the multiple-measure process and will work with Dr. Long to have these coded through DCS. The Committee was asked to thoroughly review the new corequisite courses, bring to their respective departments, and ask specific questions during the next Committee meeting on October 22nd.</p>
<p>Administrative Approval: Reading (Dr. Terri Long)</p>	<p>As a result of AB-705, the Reading Department has been proactive in offering options for classes that have ENGL 015 as a requisite or advisory. Under Kimberly Jefferson's leadership many departments (see below) have add advisories of ENGL 015 or READ 100 as an option for student to see what will make them more likely to succeed when taking these classes.</p> <ul style="list-style-type: none"> • Administration of Justice (ADJUS) • Anthropology (ANTHRO) • Child Development (CD) • Computer Information Technology (CIT) • Corrections (CORREC) • Human Services (HUMSV) • Library Technology (LIB) • Philosophy and Religious Studies (PHIL/RELIG) • Psychology (PSYCH) • Sociology (SOC) • Welding (WELD) <p>A memo was submitted from Kimberly Jefferson to Dr. Terri Long with signatures from all Department Chairs wishing to add READ 100 as an advisory. Dr. Long will administratively approve these changes be added to CurricUNET, be sent to the Board of Trustees and the State Chancellor's Office, and be added to Colleague effective Fall 2019. Though the Chemistry department has decided to add READ 100 as a prerequisite for all of their CHEM 100 courses, this will not go into effect until Fall 2020 due to articulation issues. Virginia Evans-Perry motioned to approve the administrative approval of adding READ 100 as an advisory to the departments above. Magdalena Jacobo seconded. Motion Approved by Committee.</p>
<p>Academic Senate Bylaws: Curriculum</p>	<p>Leticia Hector provided a copies of examples of bylaws sent to the Academic Senate by the Program Review Committee and the Honor's Committee. These bylaws are open for review and Leticia asked the Committee for some feedback on the release time and term verbiage. The Program Review Committee added wording to their bylaws that specifically stated no less than ___ release time. This was set in place to safe-guard the chair to ensure they will always receive a certain amount of release time. According to Dr. Terri Long, release time should be negotiated and placed in the CTA Contract to the District knows how much money to set aside each semester. When release time in in the Contract, it cannot be taken away unless it has gone through negotiations. The</p>



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DISCUSSION ITEMS:

	<p>Committee decided the bylaws need to be consistent and should mirror the others. There shouldn't be a term-limit for a Curriculum Chair. A motion was forwarded to place no less than .058 per semester on the bylaws by Glenn Drewes. Virginia Evans-Perry Seconded. Magdalena Jacobo Opposed. Leticia will recommend having the CTA look at the bylaws and consider adding reassigned time to the Contract.</p>
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CONTENT REVIEW:

Course ID:	Originator:	C-ID	DE:	Requisite or Advisory:	Notes:	Board Date:	Result:
DIESEL 021	Kenny Melancon	N/A	No	None	Identical mirror courses, COR has same content offered at same time, same instructor, same syllabus. These courses provide an opportunity for students to upskill for free. Gives them a taste for credit version with less pressure or penalties. If a student wants credit, they can pay for the credit course and then take the class to test out.	12/13/18	Approved
DIESEL 022							
DIESEL 023							
DIESEL 024							
DIESEL 026							
DIESEL 028							
DIESEL 034							
DIESEL 035							
DIESEL 064							

MODIFY COURSE:

Course ID:	Originator:	C-ID	DE:	Requisite or Advisory:	Notes:	Board Date:	Result:
MATH 102	Vicente Alvarez	MATH 150	Yes	P: MATH 095/096	Adding prerequisite of MATH 095 OR MATH 096. Updating board rationale and SLO format. No comments by the Committee.	12/13/18	Approved
MATH 103		MATH 851		P: MATH 095/096			
MATH 108		MATH 110		P: MATH 095/096			
MATH 115		N/A		P: MATH 095/096			
MATH 141		MATH 140		DA: MATH 102 P: MATH 095/096			



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NEW COURSES:

Course ID:	Originator:	C-ID	DE:	Requisite or Advisory:	Notes:	Board Date:	Result:
DIESEL 621	Kenny Melancon	N/A	No	None	Updated Textbooks. No comments by the Committee.	12/13/18	Approved
DIESEL 622							
DIESEL 623							
DIESEL 624							
DIESEL 626							
DIESEL 628							
DIESEL 634							
DIESEL 635							
DIESEL 664							
MATH 096	Vicente Alvarez	N/A	Yes	None.	No comments by the Committee	12/13/18	Approved

COURSE DELETION:

Course ID:	Originator:	Notes:	Board Date:	Result:
DIESEL 038	Kenny Melancon	No comments by the Committee.		

NEW CERTIFICATES AND DEGREES:

Program:	Program Type:	Originator:	Notes:	Consortia Endorsement?	Board Date:	Result:
Diesel Engine and Fuel Injection Technology	Noncredit Certificate	Kenny Melancon	No comments by the Committee.	N/A	12/13/18	Approved
Heavy/Medium Duty Clean Vehicle Technology	Certificate	Kenny Melancon	No comments by the Committee.	May 2018	12/13/18	Approved

CERTIFICATE AND DEGREE MODIFICATIONS:

Program:	Program Type:	Originator:	Notes:	Board Date:	Result:
Heavy/Medium Diesel Truck Technology	Certificate	Kenny Melancon	No comments by the Committee.	12/13/18	Approved
Workforce Literacy Skills	Noncredit Certificate	Celia Huston	Certificate will reflect HOURS instead of UNITS.	12/13/18	Approved



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VOTING (Curriculum Committee ONLY)		
Proposal:	Voting:	Result:
CONSENT AGENDA: Approving new MATH course and course modifications: MATH 096, MATH 102, MATH 103, MATH 108, MATH 115, MATH 141	1 st : Glenn Drewes 2 nd : Dr. Terri Long Motion Approved	Approved
CONSENT AGENDA: Approving new noncredit mirror courses and credit course modifications: DIESEL 021, DIESEL 022, DIESEL 023, DIESEL 024, DIESEL 026, DIESEL 028, DIESEL 034, DIESEL 035, DIESEL 064, DIESEL 621, DIESEL 622, DIESEL 623, DIESEL 624, DIESEL 626, DIESEL 628, DIESEL 634, DIESEL 635, DIESEL 664	1 st : Glenn Drewes 2 nd : Dr. Terri Long Motion Approved	Approved
DIESEL 038 Course Deletion	1 st : Dr. Terri Long 2 nd : Virginia Evans-Perry Motion Approved	Approved
Diesel Engine and Fuel Injection Technology New Noncredit Certificate	1 st : Dr. Terri Long 2 nd : Virginia Evans-Perry Motion Approved	Approved
Heavy/Medium Duty Clean Vehicle Technology New Certificate	1 st : Dr. Terri Long 2 nd : Virginia Evans-Perry Motion Approved	Approved
Heavy/Medium Diesel Truck Technology Certificate Modification	1 st : Virginia Evans-Perry 2 nd : Glenn Drewes Motion Approved	Approved
Workforce Literacy Skills Certificate Modification	1 st : Dr. Terri Long 2 nd : Davena Burns-Peters Motion Approved	Approved